



إمارات تاكس
EMARATAX

EX204 - Opening Stock Declaration - User Manual

Date: Oct 2022

Version 1.0.0.0

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Document Control Information

Document Version Control

Version No.	Date	Prepared/Reviewed by	Comments
1.0	01-Oct-22	Federal Tax Authority	User Manual for EmaraTax Portal



Annexure Section

The below are the list of User manuals that you can refer to

S. No	User Manual Name	Description
1	Register as Online User	This manual is prepared to help you navigate through the Federal Tax Authority (FTA) website and create an EmaraTax account with the FTA.
2	Manage online user profile	This manual is prepared to provide you an understanding on Login process, user types, forgot password and modify online user profile functionalities.
3	User Authorisation	This manual is prepared to provide you an understanding on Account Admin, Online User, and Taxable Person account definitions and functionalities.
4	Taxable person dashboard	This manual is prepared to help the following 'Taxable person' users to navigate through their dashboard in the Federal Tax Authority (FTA) EmaraTax Portal: • Registered for VAT • Registered for Excise • Non-registered Taxpayer • Tax Group • Warehouse Keeper • Freight Forwarder/VAT Clearing Company (TINCO) • Excise Tax Clearing Company (TINCE)
5	Link TRN to email address	This manual is prepared to help you navigate through the Federal Tax Authority (FTA) website to Link TRN to New Email Address.



Navigating through EmaraTax

The Following Tabs and Buttons are available to help you navigate through this process

Button	Description
In the Portal	
 User types	This is used to toggle between various personas within the user profile such as Taxable Person, Tax Agent, Tax Agency, Legal Representative etc
	This is used to enable the Text to Speech feature of the portal
English عربي	This is used to toggle between the English and Arabic versions of the portal
-A A +A	This is used to decrease, reset, and increase the screen resolution of the user interface of the portal
 Manage Account	This is used to manage the user profile details such as the Name, Registered Email address, Registered Mobile number, and password
 Log Out	This is used to log off from the portal
In the Business Process application	
Previous Step	This is used to go the Previous section of the Input Form
Next Step	This is used to go the Next section of the Input Form
Save as Draft	This is used to save the application as draft, so that it can be completed later
	This menu on the top gives an overview of the various sections within the. All the sections need to be completed in order to submit the application for review. The Current section is highlighted in Blue and the completed sections are highlighted in green with a check

The Federal Tax Authority offers a range of comprehensive and distinguished electronic services in order to provide the opportunity for taxpayers to benefit from these services in the best and simplest ways. To get more information on these services Click [Here](#)



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Introduction



This manual is prepared to help the Excise Taxpayer to navigate through the EmaraTax portal to submit EX204 - Opening Stock Declaration.

EmaraTax Login Page



الهيئة الاتحادية للضرائب
FEDERAL TAX AUTHORITY

🔊

عربي

-A A +A

Welcome to the new e-CTS

New Here?

If you are not registered, please signup here.

Sign Up

Login

Welcome to the Federal Tax Authority

Login with FTA account

Email Address

user_whk10@gmail.com

Password

Admin@12345

[Forgot password?](#)

Enter Security Code

333407

333407

Login

Login with your Emirates ID

UAE Pass provides single trusted digital identity solution for service providers



الهوية الرقمية
UAE PASS

Login With UAE PASS

★

- You can login into the EmaraTax account using your login credentials or using UAE Pass. If you do not have an EmaraTax account, you can sign-up for an account by clicking the ‘sign up’ button. If you have forgotten your password, you can use the “forgot password” feature to reset your password.
- If you login via your registered email and password, on successful login, the EmaraTax online user dashboard will be displayed. If you had opted for 2 factor authentication, you will be required to enter the OTP received in your registered email and mobile number to successfully login.
- If you wish to login via UAE Pass, you will be redirected to UAE Pass. On successful UAE Pass login, you will be redirected back to the EmaraTax online user dashboard.

User Type Selection

user_whk10@gmail.com What are you looking for? User Type عربي -A A +A

User Profile
Please select the relevant purpose(s) for using e-CTS portal

Taxable Person
Any Person registered or obligated to register for Tax purposes under the Decree-Law.
[Read More](#)

Legal Representative
The manager of a company or a guardian or custodian of a minor or an incapacitated person, or the bankruptcy, or any other Person...
[Read More](#)

Tax Agent
Any Person registered with the Authority in the Register, who is appointed on behalf of another Person to represent him before...
[Read More](#)

Tax Agency
A legal entity which is licensed to operate as a Tax Agency and has registered with the FTA as a Tax Agency.
[Read More](#)

Proceed

Step	Action
(1)	Click on 'User Type' to select the taxable person.

user_whk10@gmail.com What are you looking for? User Type عربي -A A +A

User Profile
Please select the relevant purpose(s) for using e-CTS portal

Taxable Person
Any Person registered or obligated to register for Tax purposes under the Decree-Law.
[Read More](#)

Legal Representative
The manager of a company or a guardian or custodian of a minor or an incapacitated person, or the bankruptcy, or any other Person...
[Read More](#)

Tax Agent
Any Person registered with the Authority in the Register, who is appointed on behalf of another Person to represent him before...
[Read More](#)

Tax Agency
A legal entity which is licensed to operate as a Tax Agency and has registered with the FTA as a Tax Agency.
[Read More](#)

Proceed

Step	Action
(1)	Select the 'Taxable Person' tile



الهيئة الاتحادية للضرائب
FEDERAL TAX AUTHORITY

user_whk10@gmail.com

What are you looking for?

User Type

عربي

-A A +A

User Profile

Please select the relevant purpose(s) for using e-CTS portal

Taxable Person

Any Person registered or obligated to register for Tax purposes under the Decree-Law.

[Read More](#)

Legal Representative

The manager of a company or a guardian or custodian of a minor or an incapacitated person, or the bankruptcy, or any other Person...

[Read More](#)

Tax Agent

Any Person registered with the Authority in the Register, who is appointed on behalf of another Person to represent him before...

[Read More](#)

Tax Agency

A legal entity which is licensed to operate as a Tax Agency and has registered with the FTA as a Tax Agency.

[Read More](#)

Proceed

Step	Action
(1)	Click on 'Proceed' to proceed with taxable person.

Logged in User Dashboard

Step	Action
(1)	Click on 'General Warehouse'

Step	Action
(1)	Click here to view the Warehouse Keeper module.

Warehouse Keeper Module

Step	Action
(1)	On clicking 'Create New', the new 'Opening Stock declaration' will appear.

Step	Action
(1)	Click here to view all your previous declarations.

Opening Stock Declaration Dashboard

The dashboard displays the following information:

- Navigation Menu:** HOME, GENERAL WAREHOUSE, VAT, EXCISE TAX, WAREHOUSE KEEPER, VAT CLEARING COMPANY (TINCO), PAYMENTS, MY CORRESPONDENCE, USER AUTHORIZATION, MY AUDIT, MY REPORTS, OTHER SERVICES.
- Breadcrumbs:** Home > General Warehouse > Warehouse Keeper > EX204 - Opening Stock Declaration
- Table:**

Transaction Number	Date of Submission	Tax Registration Number (TRN)	Designated Zone Number	Status	Action
700000006127	-	10063225400007	D100009901	Draft	***
- Footer:** QUICK LINKS (tax.gov.ae, Help Center, Glossary, Sitemap), OTHER LINKS (What's New, FAQs, Contact Us, Complaints and Inquiries), FOLLOW US (Social Media Icons), Contact Us (600 599 994).



This dashboard displays information relating to your previous Opening Stock declarations.

The dashboard displays the following information:

- Navigation Menu:** HOME, GENERAL WAREHOUSE, VAT, EXCISE TAX, WAREHOUSE KEEPER, VAT CLEARING COMPANY (TINCO), PAYMENTS, MY CORRESPONDENCE, USER AUTHORIZATION, MY AUDIT, MY REPORTS, OTHER SERVICES.
- Breadcrumbs:** Home > General Warehouse > Warehouse Keeper > EX204 - Opening Stock Declaration
- Table:**

Transaction Number	Date of Submission	Tax Registration Number (TRN)	Designated Zone Number	Status	Action
700000006127	-	10063225400007	D100009901	Draft	***
- Footer:** QUICK LINKS (tax.gov.ae, Help Center, Glossary, Sitemap), OTHER LINKS (What's New, FAQs, Contact Us, Complaints and Inquiries), FOLLOW US (Social Media Icons), Contact Us (600 599 994).



You can add a new column to the table or filter the declarations by its status. You can also search for declaration by the transaction number.

Step	Action
(1)	Click on ellipsis to edit or delete or export the declaration.

Step	Action
(1)	Click on 'New Declaration' to create a new Opening Stock Declaration.

Instructions and Guidelines

user_whk10@gmail.com What are you looking for?

Home > General Warehouse > Warehouse Keeper > EX204 - Opening Stock Declaration

EX204 - Opening Stock Declaration

No. of form steps: 5 steps

Expected time to complete this application: 15 minutes

Expected fees for this service: Free of Charge

Required Templates
EX204 - Opening Stock Declaration

Required Documents
The documents below are designed to help you prepare the supporting documentation you should have at hand in order to complete the declaration form. The documentation should support quantities of Excisable Goods entered into the declaration, such as:

- A certified report from an auditor supporting the stock quantities entered in the declaration.
- Any other relevant supporting documentation.

Accepted file types are PDF, JPG, PNG and JPEG and Excel. The individual file size limit is 5 MB.

Service Details
About the service
Use this declaration if you are a Warehouse Keeper and you are declaring opening stock balances of excise goods for an Excise Tax registrant in the Designated Zones that you administer. Once the declaration is

Back Start



These are the instructions and guidelines which detail key information such as required templates, supporting documentation, eligibility criteria and the expected time to complete this declaration.

user_whk10@gmail.com What are you looking for?

Home > General Warehouse > Warehouse Keeper > EX204 - Opening Stock Declaration

Required Templates
EX204 - Opening Stock Declaration

Required Documents
The documents below are designed to help you prepare the supporting documentation you should have at hand in order to complete the declaration form. The documentation should support quantities of Excisable Goods entered into the declaration, such as:

- A certified report from an auditor supporting the stock quantities entered in the declaration.
- Any other relevant supporting documentation.

Accepted file types are PDF, JPG, PNG and JPEG and Excel. The individual file size limit is 5 MB.

Service Details
[About the service](#)
[Eligibility Criteria](#)
[Service steps](#)
[FAQs](#)

☐ I confirm that I have read the above instructions and guidelines

Back Start

Step	Action
(1)	Click on 'Back' to go back to the previous page



The screenshot shows the 'EX204 - Opening Stock Declaration' page. The user is logged in as 'user_whk10@gmail.com'. The page includes sections for 'Required Templates' (EX204 - Opening Stock Declaration), 'Required Documents' (supporting documentation for Excisable Goods), and 'Service Details' (About the service, Eligibility Criteria, Service steps, FAQs). A red box highlights the checkbox 'I confirm that I have read the above instructions and guidelines' with a red circle containing the number 1.

Step	Action
(1)	Mark the checkbox to confirm that you have read and understood the instructions and guidelines.

The screenshot shows the 'EX204 - Opening Stock Declaration' page. The user is logged in as 'user_whk10@gmail.com'. The page includes sections for 'Required Templates' (EX204 - Opening Stock Declaration), 'Required Documents' (supporting documentation for Excisable Goods), and 'Service Details' (About the service, Eligibility Criteria, Service steps, FAQs). A red box highlights the 'Start' button with a red circle containing the number 1.

Step	Action
(1)	Click on 'Start' to proceed to the declaration.



Basic Information

user_whk10@gmail.com What are you looking for?

Home > General Warehouse > Warehouse Keeper > EX204 - Opening Stock Declaration

EX204 - Opening Stock Declaration

1 Basic Information 2 Excise Goods 3 Supporting Documentation 4 Review & Declaration

Warehouse Keeper Details	Registration Number 1000099	Name in English Ali	Name in Arabic علي	Declaration Period January 2021
--------------------------	--------------------------------	------------------------	-----------------------	------------------------------------

Designated Zone Details

Designated Zone Number
D100009901

Previous Step Saving... Save as Draft Next Step



The progress bar displays the number of steps required to complete the declaration. The step you are currently in is highlighted in blue. Once you progress to the next section successfully, the previous step will be highlighted in green

user_whk10@gmail.com What are you looking for?

Home > General Warehouse > Warehouse Keeper > EX204 - Opening Stock Declaration

EX204 - Opening Stock Declaration

1 Basic Information 2 Excise Goods 3 Supporting Documentation 4 Review & Declaration

Warehouse Keeper Details	Registration Number 1000099	Name in English Ali	Name in Arabic علي	Declaration Period January 2021
--------------------------	--------------------------------	------------------------	-----------------------	------------------------------------

Designated Zone Details

Designated Zone Number
D100009901

Previous Step Saving... Save as Draft Next Step



This section displays the basic details of the Warehouse Keeper based on the data in Warehouse Keeper registration profile

user_whk10@gmail.com What are you looking for? User Type عربي -A A +A

Home > General Warehouse > Warehouse Keeper > EX204 - Opening Stock Declaration

EX204 - Opening Stock Declaration

1 Basic Information 2 Excise Goods 3 Supporting Documentation 4 Review & Declaration

Warehouse Keeper Details Registration Number 1000099 Name in English Ali Name in Arabic علي Declaration Period January 2021

Designated Zone Details

Designated Zone Number
D100009901

Previous Step Saving... Save as Draft Next Step

Step	Action
(1)	Select the Designated Zone number from the drop-down menu.

user_whk10@gmail.com What are you looking for? User Type عربي -A A +A

Home > General Warehouse > Warehouse Keeper > EX204 - Opening Stock Declaration

EX204 - Opening Stock Declaration

Designated Zone Details

Designated Zone Number
D100009901

Designated Zone Name in English General Zone Designated Zone Name in Arabic المنطقة العامة

Excise Tax Registrant Details

Tax Registration Number(TRN)

Previous Step Saving... Save as Draft Next Step

	Once the Designated Zone number is selected, the name of the Designated Zone is pre-populated.
---	--

Step	Action
(1)	Enter the 'TRN' of the stock owner and click on 'Validate'.

	Once the TRN is validated, the name of the Excise Tax registrant will be auto-populated.
--	--

Step	Action
(1)	Click on 'Previous' to go back to the previous section.

Step	Action
(1)	Click on 'Save as draft' to save the declaration as a draft.

user_whk10@gmail.com What are you looking for? User Type عربي -A A +A

Home General Warehouse Warehouse Keeper EX204 - Opening Stock Declaration

EX204 - Opening Stock Declaration

Designated Zone Name in English
General Zone

Designated Zone Name in Arabic
المنطقة العامة

Excise Tax Registrant Details

Tax Registration Number(TRN)
100632255400007 [Validate](#)

Name in English
Mohammad Usman

Name in Arabic
محمد عثمان

[Previous Step](#) Saving... [Save as Draft](#) [Next Step](#)

Step	Action
(1)	Click on 'Next Step' to proceed to the next section. This is common across all steps.



Excise Goods

EX204 - Opening Stock Declaration

Excise Goods Grid

You may add items to the Excise Goods Grid by searching for items using the "smart search" option below or by selecting them from the full list of Excise items registered with the FTA. Alternatively, you may download the Excel template provided below and upload it after filling in the necessary details.

[Download Template](#) ExciseTaxOpeningStock.xlsx last updated: 07/08/2022 [Upload Filled Template](#)

Search and add Items Search by Item Code, HS Code, Item Description, Product Description or Brand [View Excise Goods List](#)

Customize Columns Status [Previous Step](#) Saving... [Save as Draft](#) [Next Step](#)

Step	Action
(1)	Click here to download the template that can be filled offline to directly upload items to the Excise Goods grid.

EX204 - Opening Stock Declaration

Excise Goods Grid

You may add items to the Excise Goods Grid by searching for items using the "smart search" option below or by selecting them from the full list of Excise items registered with the FTA. Alternatively, you may download the Excel template provided below and upload it after filling in the necessary details.

[Download Template](#) ExciseTaxOpeningStock.xlsx last updated: 07/08/2022 [Upload Filled Template](#)

Search and add Items Search by Item Code, HS Code, Item Description, Product Description or Brand [View Excise Goods List](#)

Customize Columns Status [Previous Step](#) Saving... [Save as Draft](#) [Next Step](#)

Step	Action
(1)	Click on 'Upload Filled Template' to upload a completed template. Once the template has been uploaded, the items will populate in the Excise Goods grid.

EX204 - Opening Stock Declaration

Download Template ExciseTaxOpeningStock.xlsx last updated: 07/08/2022 Upload Filled Template

ExciseTaxOpeningStock.xlsx Clear table

Search and add item 1 Search by Item Code, HS Code, Item Description, Product Description or Brand View Excise Goods List

Item Code	Item Description	Product Description	Brand	Opening Stock balance as of Reporting Date	Retail Selling Price as per the FTA Published List(AED)	Excise Tax Due if released/consum...	Upload Status	Action
1000000200027	Hatta Silver Dokha	Chopped or Pressed Tobacco	Hatta	12.000	50.000	600.000.000	✓	...

Previous Step Save as Draft Next Step

Step	Action
(1)	Click here to download the uploaded template.

EX204 - Opening Stock Declaration

Download Template ExciseTaxOpeningStock.xlsx last updated: 07/08/2022 Upload Filled Template

ExciseTaxOpeningStock.xlsx Clear table

Search and add items 1 Search by Item Code, HS Code, Item Description, Product Description or Brand View Excise Goods List

Item Code	Item Description	Product Description	Brand	Opening Stock balance as of Reporting Date	Retail Selling Price as per the FTA Published List(AED)	Excise Tax Due if released/consum...	Upload Status	Action
1000000200027	Hatta Silver Dokha	Chopped or Pressed Tobacco	Hatta	12.000	50.000	600.000.000	✓	...

Previous Step Save as Draft Next Step

Step	Action
(1)	Click here to clear the Excise Goods grid.

EX204 - Opening Stock Declaration

Download Template ExciseTaxOpeningStock.xlsx last updated: 07/08/2022 Upload Filled Template

ExciseTaxOpeningStock.xlsx 1000000200041, 24031920, Hatta Silver Stone Dokha 70.0 g, Chopped or Pressed Tobacco for Smoking (Dokha), Hatta

Search and add items 1000000200041 View Excise Goods List

Item Code	Item Description	Product Description	Brand	Opening Stock balance as of Reporting Date	Retail Selling Price as per the FTA Published List(AED)	Excise Tax Due if released/consum...	Upload Status	Action
1000000200027	Hatta Silver Dokha	Chopped or Pressed Tobacco	Hatta	12.000	50.000	600.000.000	✓	...

Previous Step Save as Draft Next Step

Step	Action
(1)	Use this search box to find goods that are published in the FTA's Excise Goods list.

EX204 - Opening Stock Declaration

Download Template ExciseTaxOpeningStock.xlsx last updated: 07/08/2022 Upload Filled Template

ExciseTaxOpeningStock.xlsx 1000000200041, 24031920, Hatta Silver Stone Dokha 70.0 g, Chopped or Pressed Tobacco for Smoking (Dokha), Hatta

Search and add items 1000000200041 View Excise Goods List

Item Code	Item Description	Product Description	Brand	Opening Stock balance as of Reporting Date	Retail Selling Price as per the FTA Published List(AED)	Excise Tax Due if released/consum...	Upload Status	Action
1000000200027	Hatta Silver Dokha	Chopped or Pressed Tobacco	Hatta	12.000	50.000	600.000.000	✓	...

Previous Step Save as Draft Next Step

Step	Action
(1)	Select the required item from the search result.



EX204 - Opening Stock Declaration

Download Template ExciseTaxOpeningStock.xlsx last updated: 07/08/2022 Upload Filled Template

ExciseTaxOpeningStock.xlsx Clear table

Search and add items Search by Item Code, HS Code, Item Description, Product Description or Brand View Excise Goods List

Item Code	Item Description	Product Description	Brand	Opening Stock balance as of Reporting Date	Retail Selling Price as per the FTA Published List(AED)	Excise Tax Due if released/consum...	Upload Status	Action
1000000200027	Hatta Silver Dokha	Chopped or Pressed Tobacco	Hatta	12.000	50.000	600.000.000	✓	...

Previous Step Save as Draft Next Step

You can add a new column to the table or filter the Excise Goods by its status. You can also search for Excise Goods by item or HS code.

EX204 - Opening Stock Declaration

Download Template ExciseTaxOpeningStock.xlsx last updated: 07/08/2022 Upload Filled Template

ExciseTaxOpeningStock.xlsx Clear table

Search and add items Search by Item Code, HS Code, Item Description, Product Description or Brand View Excise Goods List

Item Code	Item Description	Product Description	Brand	Opening Stock balance as of Reporting Date	Retail Selling Price as per the FTA Published List(AED)	Excise Tax Due if released/consum...	Upload Status	Action
1000000200027	Hatta Silver Dokha	Chopped or Pressed Tobacco	Hatta	12.000	50.000	600.000.000	✓	...

Previous Step Save as Draft Next Step

Step	Action
(1)	Click here to view the FTA's Excise Goods list.

Excise Goods Grid

If the item has not yet been approved by the FTA, please click on the "EX701" link to request the FTA to approve the item.

[EX701 - Request to add product to the published FTA list](#)

GTIN	Item Code	HS Code	Item Description	Product Description	Brand	Unit of Measurement	Excise Price (AED)
00000000023443	00000000023443	22029930	Marks & Spencer British Rhubarb With Ginger Cordial 500.0 ml	Sweetend Drinks	Marks & Spencer	Milliliter	19.050
00000000030113	00000000030113	22029930	Marks & Spencer Pineapple, Golden Berry & Ginger	Sweetend Drinks	Marks & Spencer	Milliliter	15.240

Select Item

Step	Action
(1)	Click here to submit a request for adding a new item to the FTA's Excise Goods list.

If the item has not yet been approved by the FTA, please click on the "EX701" link to request the FTA to approve the item.

[EX701 - Request to add product to the published FTA list](#)

GTIN	Item Code	HS Code	Item Description	Product Description	Brand	Unit of Measurement	Excise Price (AED)
00000000023443	00000000023443	22029930	Marks & Spencer British Rhubarb With Ginger Cordial 500.0 ml	Sweetend Drinks	Marks & Spencer	Milliliter	19.050
00000000030113	00000000030113	22029930	Marks & Spencer Pineapple, Golden Berry & Ginger	Sweetend Drinks	Marks & Spencer	Milliliter	15.240

Select Item

	You can add a new column to the table or filter Excise Goods by product or item description. You can also search for Excise Goods by item or HS code.
--	---

Item List

If the item has not yet been approved by the FTA, please click on the "EX701" link to request the FTA to approve the item.
[EX701 - Request to add product to the published FTA list](#)

GTIN	Item Code	HS Code	Item Description	Product Description	Brand	Unit of Measurement	Excise Price (AED)
0000000002344 3	0000000002344 3	22029930	Marks & Spencer British Rhubarb With Ginger Cordial 500.0 ml	Sweetend Drinks	Marks & Spencer	Milliliter	19.050
00000000030113	00000000030113	22029930	Marks & Spencer Pineapple, Golden Berry & Ginger	Sweetend Drinks	Marks & Spencer	Milliliter	15.240

Select Item

Step	Action
(1)	Select the required item that you wish to add to the declaration.

Item List

If the item has not yet been approved by the FTA, please click on the "EX701" link to request the FTA to approve the item.
[EX701 - Request to add product to the published FTA list](#)

GTIN	Item Code	HS Code	Item Description	Product Description	Brand	Unit of Measurement	Excise Price (AED)
0000000002344 3	0000000002344 3	22029930	Marks & Spencer British Rhubarb With Ginger Cordial 500.0 ml	Sweetend Drinks	Marks & Spencer	Milliliter	19.050
00000000030113	00000000030113	22029930	Marks & Spencer Pineapple, Golden Berry & Ginger	Sweetend Drinks	Marks & Spencer	Milliliter	15.240

Select Item

Step	Action
(1)	Click on 'Select Item' to include the item in the declaration.



Item Details

Item Details

Item Code	0000000030113	HS Code	22029930
Country of Origin	Spain	Brand	Marks & Spencer
Item Description	Marks & Spencer Pineapple, Golden Berry & Ginger Pressed ...	Unit of Measurement	Milliliter
Product Description	Sweetend Drinks	Excise Tax Percentage (%)	50.00
Retail Selling Price as per FTA's published list	Opening Stock balance as of Reporting Date		

Add Item



Details of the selected Excise Good are displayed here.

Item Details

Item Code	0000000030113	HS Code	22029930
Country of Origin	Spain	Brand	Marks & Spencer
Item Description	Marks & Spencer Pineapple, Golden Berry & Ginger Pressed ...	Unit of Measurement	Milliliter
Product Description	Sweetend Drinks	Excise Tax Percentage (%)	50.00
Retail Selling Price as per FTA's published list	Opening Stock balance as of Reporting Date		
15.2400000000	9,000		

Add Item

Step	Action
(1)	Enter the stock values available as opening balance as on reporting date.



Step	Action
(1)	Click on 'Add Item' to include it in the declaration.



Excise Goods

user_whk10@gmail.com What are you looking for? User Type عربي

Home General Warehouse Warehouse Keeper EX204 - Opening Stock Declaration

EX204 - Opening Stock Declaration

Customize Columns Status Search

Item Code	Item Description	Product Description	Brand	Opening Stock balance as of Reporting Date	Retail Selling Price as per the FTA Published List(AED)	Excise Tax Due if released/consum...	Upload Status	Action
1000000200027	Hatta Silver Dokha 70.0 g	Chopped or Pressed Tobacco for Smoking (Dokha)	Hatta	12,000	50.000	600,000.000	✓	...
00000000030113	Marks & Spencer Pineapple, Golden Berry & Ginger Pressed Juice 250.0 ml	Sweetend Drinks	Marks & Spencer	9,000	15.240	68,580.000		Edit Delete

Excise tax Due If Released/Consumed : AED 668,580.00

Previous Step Save as Draft Next Step

Step	Action
(1)	Click on ellipsis to edit or delete the selected Excise Good.

user_whk10@gmail.com What are you looking for? User Type عربي

Home General Warehouse Warehouse Keeper EX204 - Opening Stock Declaration

EX204 - Opening Stock Declaration

Customize Columns Status Search

Item Code	Item Description	Product Description	Brand	Opening Stock balance as of Reporting Date	Retail Selling Price as per the FTA Published List(AED)	Excise Tax Due if released/consum...	Upload Status	Action
1000000200027	Hatta Silver Dokha 70.0 g	Chopped or Pressed Tobacco for Smoking (Dokha)	Hatta	12,000	50.000	600,000.000	✓	...
00000000030113	Marks & Spencer Pineapple, Golden Berry & Ginger Pressed Juice 250.0 ml	Sweetend Drinks	Marks & Spencer	9,000	15.240	68,580.000		...

Excise tax Due If Released/Consumed : AED 668,580.00

Previous Step Save as Draft Next Step



This is the amount of Excise Tax that is calculated based on the items included in the declaration. This amount will become due if the Excise Goods are released from the Designated Zone or consumed within the Designated Zone.

Supporting Documentation

user_whk10@gmail.com What are you looking for? User Type عربي -A A +A

Home General Warehouse Warehouse Keeper EX204 - Opening Stock Declaration

EX204 - Opening Stock Declaration

Warehouse Keeper Details Registration Number 1000099 Name in English Ali Name in Arabic علي Declaration Period January 2021

Supporting Documentation

Opening Stock Count Certified Report Other Supporting Documents (Options)

Add/View(1) Drag files here Add/View(1) Drag files here

Max file size : 10 MB Formats : PDF, JPG, JPEG, PNG Max. No. of files : 10 Max file size : 10 MB Formats : PDF, JPG, JPEG, PNG Max. No. of files : 10

Previous Step Save as Draft Next Step

Step	Action
(1)	Click on 'Add' button or drag & drop your files to upload an Opening Stock Count Certified Report and other supporting documentation if any. On successful upload of document, the 'Add' button will be highlighted in green.

Review & Declaration

user_whk10@gmail.com What are you looking for? User Type عربي

Home > General Warehouse > Warehouse Keeper > EX204 - Opening Stock Declaration

EX204 - Opening Stock Declaration

Warehouse Keeper Details	Registration Number 1000099	Name in English Ali	Name in Arabic علي	Declaration Period January 2021
--------------------------	--------------------------------	------------------------	-----------------------	------------------------------------

Review & Declaration Expand All / Collapse All

Step 1: Basic Information

Designated Zone Details
Designated Zone Number

Previous Step Save as Draft Submit



This section displays your completed declaration and allows you to review it prior to submission.

user_whk10@gmail.com What are you looking for? User Type عربي

Home > General Warehouse > Warehouse Keeper > EX204 - Opening Stock Declaration

EX204 - Opening Stock Declaration

Warehouse Keeper Details	Registration Number 1000099	Name in English Ali	Name in Arabic علي	Declaration Period January 2021
--------------------------	--------------------------------	------------------------	-----------------------	------------------------------------

Review & Declaration Expand All / Collapse All

Step 1: Basic Information

Designated Zone Details
Designated Zone Number

Previous Step Save as Draft Submit

Step	Action
(1)	Click here to expand or collapse all steps at once.

user_whk10@gmail.com What are you looking for? User Type عربي -A A +A

Home > General Warehouse > Warehouse Keeper > EX204 - Opening Stock Declaration

EX204 - Opening Stock Declaration

Warehouse Keeper Details	Registration Number 1000099	Name in English Ali	Name in Arabic علي	Declaration Period January 2021
--------------------------	--------------------------------	------------------------	-----------------------	------------------------------------

Review & Declaration Expand All / Collapse All

Step 1: Basic Information

Designated Zone Details
Designated Zone Number

Previous Step Save as Draft Submit

Step	Action
(1)	Click on the drop-down arrow to review the details in this step.

user_whk10@gmail.com What are you looking for? User Type عربي -A A +A

Home > General Warehouse > Warehouse Keeper > EX204 - Opening Stock Declaration

EX204 - Opening Stock Declaration

Warehouse Keeper Details	Registration Number 1000099	Name in English Ali	Name in Arabic علي	Declaration Period January 2021
--------------------------	--------------------------------	------------------------	-----------------------	------------------------------------

Review & Declaration Expand All / Collapse All

Step 1: Basic Information

Designated Zone Details
Designated Zone Number

Previous Step Save as Draft Submit

Step	Action
(1)	Click here to edit the basic information.



user_whk10@gmail.com What are you looking for? User Type عربي

Home > General Warehouse > Warehouse Keeper > EX204 - Opening Stock Declaration

EX204 - Opening Stock Declaration

Warehouse Keeper Details	Registration Number 1000099	Name in English Ali	Name in Arabic علي	Declaration Period January 2021
--------------------------	--------------------------------	------------------------	-----------------------	------------------------------------

Review & Declaration Expand All / Collapse All

Step 1: Basic Information >

Step 2: Excise Goods >

Step 3: Supporting Documents >

Opening Stock Count Certified Report Other Supporting Documents

Previous Step Save as Draft Submit

Step	Action
(1)	Click on each step to review every section.

user_whk10@gmail.com What are you looking for? User Type عربي

Home > General Warehouse > Warehouse Keeper > EX204 - Opening Stock Declaration

EX204 - Opening Stock Declaration

Authorized Signatory list

Name in English	Name in Arabic	Email ID
Suliman Qandil	سليمان قنديل	SULIMAN@FTA.COM

Declaration

First Name in English: Ali Last Name in English: Mohammed

First Name in Arabic: علي Last Name in Arabic: محمد

Country Code: +971 (United Arab Emirates) Phone Number: 512345678 Email ID: user_whk10@gmail.com

Date of Submission

Previous Step Save as Draft Submit



The Authorized Signatory details are taken from your Warehouse Keeper registration currently held by the FTA.



user_whk10@gmail.com What are you looking for? User Type عربي

Home General Warehouse Warehouse Keeper EX204 - Opening Stock Declaration

EX204 - Opening Stock Declaration

Authorized Signatory list

Name in English	Name in Arabic	Email ID
Suliman Gandil	سليمان قنديل	SULIMAN@FTA.COM

Declaration

First Name in English: Ali Last Name in English: Mohammed

First Name in Arabic: علي Last Name in Arabic: محمد

Country Code: +971 (United Arab Emirates) Phone Number: 512345678 Email ID: user_whk10@gmail.com

Date of Submission

Previous Step Save as Draft Submit



The Declaration details are taken from your Warehouse Keeper registration currently held by the FTA.

user_whk10@gmail.com What are you looking for? User Type عربي

Home General Warehouse Warehouse Keeper EX204 - Opening Stock Declaration

EX204 - Opening Stock Declaration

Declaration

First Name in English: Ali Last Name in English: Mohammed

First Name in Arabic: علي Last Name in Arabic: محمد

Country Code: +971 (United Arab Emirates) Phone Number: 512345678 Email ID: user_whk10@gmail.com

Date of Submission: 09/08/2022

☒ I declare that all information provided is true, accurate and complete to the best of my knowledge and belief.

Previous Step Save as Draft Submit

Step	Action
(1)	Mark the checkbox to confirm that information provided is true, accurate and complete on this declaration screen.



الهيئة الاتحادية للضرائب
FEDERAL TAX AUTHORITY

user_whk10@gmail.com What are you looking for? User Type عربي -A A +A

Home General Warehouse Warehouse Kiosk EX204 - Opening Stock Declaration

EX204 - Opening Stock Declaration

Declaration

First Name in English: Ali Last Name in English: Mohammed

First Name in Arabic: علي Last Name in Arabic: محمد

Country Code: +971 (United Arab Emirates) Phone Number: 512345678 Email ID: user_whk10@gmail.com

Date of Submission: 09/08/2022

☒ I declare that all information provided is true, accurate and complete to the best of my knowledge and belief.

Previous Step Save as Draft Submit

Step	Action
(1)	Click on 'Submit' to submit the declaration.



Acknowledgement

user_whk10@gmail.com What are you looking for? User Type عربي

Home > General Warehouse > Warehouse Keeper > EX204 - Opening Stock Declaration

EX204 - Opening Stock Declaration

Declaration Submitted successfully Awaiting TRN Holder Approval

Warehouse Keeper Registration Number : 1000099

Warehouse Keeper Name : Ali

Designated Zone Number : D100009901

Designated Zone Name : General Zone

Registrant TRN : 100632253900007

Registrant's Name : Ali

Transaction Number : 700000009538

Date of Submission : 18 November 2022

 You have successfully submitted the declaration!

Make a note of the transaction number for future references. You can also access this Excise Declaration from the Opening Stock Declaration tile, within the Excise Tax module.

user_whk10@gmail.com What are you looking for? User Type عربي

Home > General Warehouse > Warehouse Keeper > EX204 - Opening Stock Declaration

Transaction Number : 700000009538

Date of Submission : 18 November 2022

What's next
Follow the below steps to understand what happens after submitting the EX204 - Opening Stock Declaration:

1. The Registrant owner of the Excisable Goods reviews and either approves or rejects the declaration.
2. If the owner approves the declaration, the declaration is submitted to the FTA and the stock quantity of Excisable Goods in the Designated Zone is updated.
3. If the owner rejects the declaration, the declaration is not submitted to the FTA and the stock quantity of Excisable Goods in the Designated Zone is not updated.

Important Notes

1. You can submit multiple EX204 - Opening Stock Declarations in a single tax period
2. You must submit one declaration per each Registrant owner per Designated Zone.
3. The EX204 - Opening Stock Declaration does not create a tax liability that is populated in the Tax Return.
4. You can check the status of your declaration at any time by logging into your taxpayer portal.

For any inquiry or assistance, please contact us on: Within UAE: 600509994 | Outside UAE: +971 600509994 Email us at info@tax.gov.ae

[Back to Dashboard](#) [Download](#)

Step	Action
(1)	Click on 'Back to Dashboard' to go back to dashboard.



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FEDERAL TAX AUTHORITY

user_whk10@gmail.com

What are you looking for?

User Type

عربي

-A A +A

Home > General Warehouse > Warehouse Keeper > EX204 - Opening Stock Declaration

Transaction Number : 700000009538

Date of Submission : 18 November 2022

What's next

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Important Notes

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3. The EX204 - Opening Stock Declaration does not create a tax liability that is populated in the Tax Return.
4. You can check the status of your declaration at any time by logging into your taxpayer portal.

For any inquiry or assistance, please contact us on: Within UAE: 600509994 | Outside UAE: +971 600509994 Email us at info@tax.gov.ae

Back to Dashboard

Download

Step	Action
(1)	Click on 'Download' to download a copy of declaration submission acknowledgement



Correspondences



After submission of the declaration, Warehouse Keeper receives the following correspondence:

- Declaration submission acknowledgement.
- Declaration approval or rejection notification.

Thank you